

# **Assistant Stage Operations Manager**

## Job Role Summary

The Assistant Stage Operations Manager will assist the Stage Operations Manager. His responsibilities include leading stage technicians, while ensuring the highest standards of Health and Safety regulations together with maintaining the quality of the performance at all times. From inception to completion of the stage aspects for our visiting companies, performers/productions and events.



# Qualifications, Experience and Skills

- Recognized professional or technical qualification related to Stage Operations Management in a respectable theatre.
- 5+ year's proven and relevant experience as stage technician within a large theatrical/live events venue, opera, ballet, orchestra concerts, etc.
- Experience managing a team of 10 to 35 people and managing budget.
- Good understanding of all stage related technical areas, particularly with a Stage bias: Lifting control consoles, staging systems
  and equipment, with understanding of Stage principles, carpentry, engineering principles, flying operations, rigging, and special
  effects, installing and disassembling
- Good IT skills (MS Office and preferably AutoCAD).
- Additional knowledge of pyrotechnics and stage lighting effects are a plus.

#### Accountabilities

- Take responsibility for the attendance, safe working, supervision, motivation, discipline and welfare of the stage team. Enforce effective team working while also providing support to the team.
- Fully conversant in the operation and first line maintenance of all stage machinery, hardware and rigging equipment.
- Ensure that yourself, the Stage Department Operations and the Stage Technicians are cross-trained in Lighting and Sound & Broadcast related areas to ensure risk free and efficient operations
- Manage day-to-day scheduling and planning of all activities required for the efficient running of your team in the technical areas.
- To be able to work within the allocated budget and alert your line manager of any implications from any activities that may compromise that budget, arising from issues on any visiting company, production or event.
- Competent operation and programming of all Stage Control Systems.
- Manage all Health and Safety trainings together with all other relevant trainings according to the highest standards.
- Trained at and having knowledge of (but not limited to) (1) IOSH Managing safety/LOLER/COSHH, (2) Manual Handling, (3) Working at height, (4) Safe use of access equipment/mobile elevated work platforms (MEWPS).
- Manage, uphold and support all local Health and Safety legislation, together with other relevant legislations; ensure that all Health and Safety incidents/accidents are reported and that all records are fully maintained; conduct full investigation and ensure compliance.

### **Desired Behaviors**

- · Ability to provide service to deadlines with due regard for best practice standards and efficiency
- Team player with the ability to work flexible working hours according to business needs