

LA MONNAIE / DE MUNT

Head of the Ladies' workshop (M/F)

La Monnaie is the Royal Opera House of Belgium, and a federal institution, situated in Brussels, the capital of the European Union. It has an internationally acclaimed artistic programme, which includes opera, contemporary dance, concerts and recitals.

The costume department has a fixed staff of 40, which includes the following departments: ladies' and men's tailors, shoemakers, millinery and jewellery, and dyeing. The Ladies workshop has a staff of 12: head of department (1st cutter), deputy head (2nd cutter), and 10 ladies' tailors.

Reporting to the head of costume, the head of the ladies workshop will plan and coordinate the activities of the workshop in order to realise the costumes for the opera productions and other projects of La Monnaie, within the resources available (budgets, deadlines, staff levels, health and safety protocols). He/she will work closely with the deputy of the workshop (2nd cutter).

The costume department forms part of the technical departments.

Key responsibilities

To plan and organise the workload of the workshop in close collaboration and communication with: the deputy head of the workshop; the head of costume; and, the costume supervisors ;
To lead and participate in the costume meetings with the costume designer ;
To advise the costume designer in regard to the 'cut' and fabric chosen ;
To cut patterns for period, contemporary and fantasy costumes according to the designs given by the costume designer ;
To make costumes 'made-to-measure' as well as adapting or altering ready-made garments ;
To lead and participate in costume fittings, and also be present during the costume rehearsals on stage ;
To communicate with your workshop in regard to costume adjustments, adaptations, and alterations necessary ;
To develop, motivate and accompany your team ;
To be aware, and keep your team informed, of any changes in the costume department planning ;
To ensure that the health and safety procedures and safe working practices are followed at all times.

Candidate profile

You have followed a theatre costume-making course and have at least 8 years experience in costume making in a large-scale theatre or opera company ;
You have an excellent knowledge of the styles and cuts of different historical periods, especially in regard to women's costumes ;
You have proven ability in pattern making for 'made-to-measure' costumes, being able to interpret a design drawing or model ;
You have in-depth knowledge of costume making techniques ;
You have a good working knowledge of the materials, tools and machines used in a costume workshop ;
You speak fluent French or Dutch, with knowledge of English ;
You are meticulous in your work and strive for high-level quality results ;
You have proven leadership qualities, with the ability to motivate and develop a team ;
You have good planning, organisational and communication skills ;
You are flexible and can work individually or in a team ;
You have good computer skills – Word, Excel.

Offer

A permanent full time contract ;
A dynamic cultural environment.



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Interested?

Please send your **CV & cover letter** before 31 January 2019 to jobs@lamonnaie.be, marked “**vacancy - Head of the Ladies’ workshop**”.

